

THE FOLLOWING ITEMS ARE SPECIAL PROVISIONS TO  
THE CITY OF SAN ANTONIO  
STANDARD SPECIFICATIONS FOR CONSTRUCTION  
DATED JUNE 2008

1. Item 526 Field Office.....2 Pages

General

1. None

Standard Specifications

1. Delete Item 526 – Field Office (*dated June 2008*) in its entirety and replace with Item 526 – Field Office (*dated June 2010*) shown on the attached document.

## ITEM

### 526 FIELD OFFICE

**526.1. DESCRIPTION:** *This item shall govern the erection or furnishing of a building to be used by the inspection force as a Field Office where the total contract amount (including Joint Bid Utilities) is one million dollars or greater.*

**526.2. EQUIPMENT:**

- A. General.** Furnish facilities after the receipt of the notice to proceed and before beginning physical work on the project. Provide field offices of the type specified near the worksite at a location acceptable to the Engineer. The Contractor may make use of permanent buildings or rental space meeting the requirements for field offices instead of portable buildings if approved. Maintain and clean the field office bi-weekly until the City accepts the project. Furnish other equipment as required.
- B. Damage.** Immediately repair or replace the facility if it is damaged in any manner. Payment for repair will be made at no cost to the City.
- C. Right-Of-Way.** When facilities are allowed in the right of way, remove buildings and other facilities and restore the right of way before project acceptance.
- D. Parking and Fencing.** Provide 6" compacted gravel parking area for the sole use of at least 2 City-owned vehicles. Situate the area near the field office at a location acceptable to the Engineer. Maintain the parking area until the project is completed and restore the area to a condition acceptable to the Engineer upon project completion. Enclose the field office and the parking area with a 6-ft. chain-link fence, a top-mounted 3-strand barbed wire, and a 12-ft. gate.
- E. Field Office.**

Provide field offices with roofs, floors, doors, and screened windows. The building shall be a minimum of 10 feet by 16 feet by 8 feet high with not less than three glass windows and one door. Ensure the floor has an impervious floor covering.

Ensure that the field office is weatherproof, piped for potable water, and electrically wired by certified personnel. Furnish and install adequate outlets, lighting, air conditioning, heating, and ventilation.

Provide a partitioned rest room furnished with rest room supplies, a lavatory and a flush toilet connected to a sewer or septic tank. A portable toilet may be used when approved by the Engineer.

Provide secured and controlled access to the field office through the use of security measures such as bars, alarms, or security fencing. Furnish steps to the building if deemed necessary by the Engineer.

Provide workbenches and tables at least 3 ft. wide and 6 ft. long, chairs, and filing cabinets in the quantity acceptable to the Engineer. Provide solar screens, blinds, or shades if deemed necessary by the Engineer.

Provide a telephone and service unless otherwise directed.

Provide all of the following in accordance with the requirements therein:

- computers (laptop or desktop) meeting the minimum requirements of Item 1000, “Web Portal” or as designated on the plans,
- printer scanner, and
- Internet service. The Internet service must be a provided on a line separate from required phone service.
- Digital camera with memory card 2GB or greater and appropriate software.

**526.3. MEASUREMENT:** No measurement will be made under this item.

**526.4. PAYMENT:** No payment will be made under this item. The Field Office and items listed above are not a pay item and shall remain the property of the contractor after completion of this project.

**526.5. BID ITEM:**

N/A