

Child Care Services (CCS)



Potential Provider Information

How do I become a CCDS provider?

Step 1 - Meet basic Provider requirements. Potential CCS providers must:

- Review the Provider Orientation Booklet
- Submit a copy of license or registration from the Texas Department of Family and Protective Services (TDFPS), or license from the Texas Department of Health (TDH) as a youth camp, or certificate of operation from the United States Military services.
- Submit a copy of the rates you charge to your customers
- Select Holiday choices (*includes CCS set holidays and provider-choice holidays*)
- Submit a copy of your Federal Employer Identification number (EIN) or Social Security card
- Copy of provider's current Texas driver's license (*applicable to sole proprietor/individual*)
- Submit information related to your services such as hours of care, meals and snacks, transportation, etc.
- Complete the Regulated Provider Information and Provider Rate Information forms

Please send information to:

CCS - Provider Services
 702 San Pedro, Suite 100
 San Antonio, Texas 78212-5702
 (210) 246-5200
 (210) 246-5230 fax

Step 2 - Sign-Up Process

Once the information listed in Step 1 is submitted, a Provider Specialist will develop a Rate Schedule and request your signature on the required forms. You will receive a:

- Provider Handbook
- Billing Handbook
- eVision On-line Billing information
- Texas Rising Star program information
- Provider number

After receiving your provider number, you will be eligible to receive CCS enrollments. Enrollments must be authorized by a CCS staff member. You should not accept any enrollments until you have received authorization numbers. If you have any questions, please feel free to contact a Provider Specialist at the number listed above.

CCS current maximum reimbursement rates are as follows:

effective 12/07

Age of children served	Licensed Centers		Licensed Child Care Homes		Registered Child Care Homes	
	Full-time	Part-time	Full-time	Part-time	Full-time	Part-time
Infant (0-17 months)	\$ 25.43	\$ 15.44	\$ 16.91	\$ 8.09	\$ 19.43	\$ 14.51
Toddler (18-35 months)	\$ 22.17	\$ 14.58	\$ 16.13	\$ 11.67	\$ 16.48	\$ 11.33
Preschool (3-5 years)	\$ 18.90	\$ 12.52	\$ 14.28	\$ 18.59	\$ 14.28	\$ 10.20
School (6-12 years)	\$ 19.07	\$ 10.06	\$ 12.96	\$ 6.88	\$ 14.13	\$ 8.64